



## MEMBER VIDEO LIBRARY LOAN REQUEST FORM

Please make requests at least two weeks in advance of the date you need a video. Borrowers are to return videos by First Class Mail or United Parcel Service, *10 working days after receipt*. A fee of \$5.00 is charged for shipping and handling whether requesting one or two videos and is to be included with your request form.

Please fill in all information requested below.

NAME \_\_\_\_\_ NELA Membership # \_\_\_\_\_

COMPANY \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

TOWN \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TEL.# ( \_\_\_\_\_ ) \_\_\_\_\_ FAX.# ( \_\_\_\_\_ ) \_\_\_\_\_

EMAIL: \_\_\_\_\_

Method of Payment:

Check # ( \_\_\_\_\_ ) enclosed.

VISA (  ) MC (  ) # \_\_\_\_\_ Exp. \_\_\_\_\_

WE WILL SEND **TWO TAPES PER REQUEST**. PLEASE INDICATE EXTRA CHOICES IN CASE THOSE YOU REQUESTED ARE NOT AVAILABLE. *You will be notified if request cannot be filled.*

VIDEO CODE NUMBER(S) REQUESTED:

1st \_\_\_\_\_ 3rd \_\_\_\_\_

2nd \_\_\_\_\_ 4th \_\_\_\_\_

DATE TAPES ARE NEEDED (if for special program): \_\_\_\_\_

Send form with payment payable to NELA, P.O. Box 69, Old Forge, NY 13420-0069  
*Credit Card orders can be faxed to 315-369-3736*

**THIS IS A SERVICE FOR NELA MEMBERS ONLY**

**\*\* PLEASE NOTE \*\***

**Please Don't.** It is not permissible to copy videos received through the video lending library.  
NELA will be glad to provide place of purchase information on all our video listings.

**Thank you for your cooperation....**

